

**MAHONING COUNTY PROBATE COURT  
APPLICATION FOR MARRIAGE LICENSE INSTRUCTIONS**

To possibly expedite the application process you may complete the application online and bring it with you at the time of applying.

The probate court in each of Ohio's 88 counties is the only agency of this State authorized to issue a marriage license. The application for a marriage license must be made under oath by the contracting parties before the probate court of the county in which either party resides. If neither party is a resident of Ohio, the application must be made in the county where the marriage will be solemnized.

Both parties must appear in person and state under oath the following: name, age, residence, place of birth, occupation, Social Security number, father's name and mother's maiden name, if known, and the name of the person expected to solemnize the marriage.

The Mahoning County Probate Court requires the following:

- There is a fee for the marriage license established by the probate court in each of Ohio's 88 counties. The fee established for that license in Mahoning County is **\$43.00** and it must be paid in **cash only**. Providing correct change may avoid any delays. Office hours are **Monday through Friday, 8:00 a.m. to 4:00 p.m.**
- A certified copy of your birth certificate
- A second form of identification is required, i.e.: a valid Driver's License, a valid Photo I.D. Card, or some other form of documentation that can prove identification **and** you must also have proof of your Social Security Number; however, it will not become part of the public records.
- If one or both applicants have been married before, the application must include the names of the parties to the marriage and the names of any minor children. If either party has been divorced, the places, dates and case numbers of the divorces must be provided.
- A certified copy of the most recent divorce decree must be presented at the time of application. If your former spouse has died, a certified copy of his/her death certificate must be provided.

Upon completion of the Marriage Application and approval of all necessary supplemental documentation, the License shall be issued. Upon the issuance of the marriage license, it remains valid for 60 days. If the marriage is not performed within that time, a new license must be secured.

**HONORABLE ROBERT N. RUSU, JR.****JUDGE OF THE PROBATE COURT  
OF MAHONING COUNTY, OHIO****Marriage License Application**

To the Honorable Judge of the Probate Court of said County. The undersigned respectfully make their application for a Marriage License for said parties, and state:

**CASE NO.****CERTIFIED ABSTRACT OF MARRIAGE**

APPLICANT #1		APPLICANT #2	
Name		Name	
D.O.B. and Age of last birthday		D.O.B. and Age of last birthday	
Residence (County & State)		Residence(County & State)	
Birthplace (City & State)		Birthplace(City & State)	
Occupation		Occupation	
Parent #1 Full Name		Parent #1 Full Name	
Parent #2 Full Name		Parent #2 Full Name	
Previously Married		Previously Married	
Record of Divorce			
Previously Married To		Previously Married To	
Divorce Date	Decree #	Divorce Date	Decree #
Divorce State/County /		Divorce State/County /	
Minor Children		Minor Children	
Consent of Parents			
The undersigned upon their oath state that the facts set forth in this application are to the best of their knowledge true, and hereby consent to this marriage.			
Parent #1		Parent #1	
Parent #2		Parent #2	

That neither of said parties is under the influence of any intoxicating liquor or narcotic drug; that, if the applicant is under eighteen years of age, marriage counseling has been received, that said parties are not nearer of kin than second cousins, that there is no legal impediment to their marriage, that is expected to solemnize the marriage, and that all the above are true and complete.

Date

Applicant #1 \_\_\_\_\_

Applicant #2 \_\_\_\_\_

Deputy Clerk \_\_\_\_\_

Counseling Proof on file: Yes No